



General Employees

Reason For The Grants

To promote and assist the development of employment skills within Marlborough by assisting those people who have a real need and desire to improve their employment skills and qualifications and who face barriers that may include financial ones.

What The Grants Are For

Employment Support Marlborough Trust (ESM) awards grants to a maximum of One Thousand five hundred Dollars (\$1,500.00) for tools, training, or projects which applicants need to achieve their goals. There is an expectation that funds are unable to be obtained from any other source including family.

Who Can Apply

Applicants must be New Zealand residents and reside in Marlborough.

What Information Is Required?

Applicants should be prepared to explain their circumstances. In particular they must show that they suffer from barriers that may include financial ones which may prevent them from achieving their employment goals. These details will be kept confidential. Applications are to be made on the forms provided by the Trust.

The Trustees may waive or amend any or all of the criteria at their discretion

The awarding of grants under this scheme (including the amount of any grant) is at the sole discretion of the Trustees of ESM and no right of appeal shall be available to any applicant.

Where to Find Out More

To obtain forms, or for further information or assistance with completing forms, please enquire with David Hall on (021) 076 0104 or email djhall.6@gmail.com or visit www.employmentsupport.co.nz

Applications to be Addressed to:

**The Secretary
Employment Support Marlborough Trust
C/- PO Box 1137
Blenheim 7240**

Funds for this grant scheme are obtained through fundraising and activities conducted by ESM to enable it to meet its charitable objectives in the Marlborough Community.



General Employees Application form

1. Surname _____
2. First Name/s _____
3. Postal Address _____

Residential Address (if different from postal address)

Phone number or contact number _____

4. What qualification/project are you undertaking and how will it improve your employment?

5. What is the name of your employer.

6. Please describe your employment goal(s) _____

7. Please provide information about how a lack of money is restricting you from undertaking the qualification/project stated in your application. **Please also confirm that you are unable to obtain funds from any other source including family.**

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8. What is the amount of the grant you seek, and what do you want it for? (Note, that the grant is up to a maximum of \$1,500.)

Itemise Costs: _____

9. Any other information to support your application:

I authorise the Employment Support Marlborough Trust to make any enquiries it may deem relevant of any person or organisation in connection with this application.

I declare that all information I have given on this form is true and correct.

Signed: _____

Date: _____

Checklist

- ☐ Copy of Birth Certificate/Passport (Proof of NZ Residency)
- ☐ Statement of Position to support the barriers you face
- ☐ Employer declaration
- ☐ Other supporting documentation (if any) including financial statements if your barrier is of a financial nature

Employer Declaration

Employer to complete

Employer Name: _____

Please comment on the applicant's employment and how completing this qualification/project will enhance their employment within your organisation

Please comment on any other information you think relevant

I support this application and believe that the applicant will have difficulty in completing their qualification without financial assistance.

Signed: _____

Dated: _____

For further details I can be contacted at:

Address: _____

Phone: _____

Statement of Position

Applicant :

Date :

Dependants :

Monthly Income (In the hand)

Salary/Wages \$

Spouse/Other \$

Total \$ _____

Monthly Expenditure

Mortgage/Rent \$

Hire Purchase \$

Credit Card \$

Rates \$

Insurances \$

Motor vehicle expenses. \$

Power \$

Telephone \$

Groceries \$

Other \$

Total \$ _____

Assets

Residential Property \$

Rental property/s \$

Personal effects \$

Motor vehicle/s \$

Household Furniture \$

Bank account/s
Cash \$

Other Investments \$

Total \$ _____

Liabilities

Mortgage \$

\$

Hire Purchase \$

\$

Credit Card \$
(Limit \$)

Overdraft \$

Other Loans \$

Total \$ _____

I certify that the above information is correct

Signed